

Tool 4

QUALITY RISK MANAGEMENT TEMPLATE

Name of SAI : _____

Head of SAI : _____

Assessment Period : _____

I. Quality Objectives

Components	QO No.	Quality Objectives (QO)
Governance and Leadership	1	the SAI demonstrates a commitment to quality within the organisational culture of the SAI
	2	leadership is responsible for and accountable for quality
	3	leadership demonstrates a commitment to quality through its actions and behaviours
	4	the organisational structure and assignment of roles, responsibilities, and authority is appropriate to enable the design, implementation, and operation of the SAI's system of quality management
	5	resource needs are planned, and resources are obtained, allocated, and assigned in a manner that demonstrates the SAI's commitment to quality
		<insert additional or modify the above quality objective(s)>
Relevant Ethical Requirements	6	the SAI and its personnel understand and fulfil their responsibilities in relation to the relevant legal and ethical requirements (such as those set out in ISSAI 130), including those related to independence
		<insert additional or modify the above quality objective(s)>
Acceptance, Initiation and Continuance	7	the SAI will accept, initiate, and continue engagements only if the SAI: <ul style="list-style-type: none"> a. is able to comply with the ISSAIs and other relevant standards, applicable legal and regulatory requirements, and ethical requirements; b. acts within its legal mandate or authority; and c. has the capabilities, including time and resources, to do so.
		<insert additional or modify the above quality objective(s)>

Components	QO No.	Quality Objectives (QO)
Performing Individual Engagements	8	teams understand and fulfil their responsibilities in connection to engagements, including the overall responsibility of the individual responsible for managing and achieving quality on the engagement and being sufficiently and appropriately involved throughout the different stages of the engagement
	9	the nature, timing, and extent of direction and supervision of engagement teams and review of the work performed is appropriate based on the specific features of the engagements and the resources assigned or made available to the engagement teams
	10	engagement teams exercise appropriate professional judgment and professional scepticism
	11	consultation on significant matters is undertaken, especially for difficult or contentious matters, and the conclusions agreed to are implemented and, as appropriate, documented
	12	differences of opinion (e.g. within the engagement team, or between the engagement team and the engagement quality reviewer or individuals performing activities within the SAI's system of quality management) are brought to the attention of officials at the appropriate level of the SAI, resolved and documented appropriately
	13	audit reports are appropriate and address stakeholders' expectations without compromising the SAI's independence
	14	engagement documentation is assembled on a timely basis and is appropriately maintained and retained to meet the needs of the SAI and to comply with the ISSAIs and any additional requirements in law, regulation and other relevant standards
		<insert additional or modify the above quality objective(s)>
Resources	15	personnel are recruited, trained, and retained who have the competence and capabilities to perform engagements of a consistently high quality and carry out responsibilities related to the operation of the SAI's system of quality management
	16	personnel develop and maintain the appropriate competence to perform their roles, are assessed and held accountable for that, or recognised through appropriate incentives
	17	individuals assigned to engagements or to perform activities within the system of quality management have appropriate competence and capabilities, including sufficient time, to perform their duties
	18	appropriate technological resources (typically IT applications, infrastructure and processes) are obtained or developed, implemented, maintained, and used to enable the operation of the SAI's system of quality management and the performance of engagements
	19	appropriate intellectual resources (e.g. methodologies, guides, standardised documentation, databases, etc.) are obtained or developed, implemented, maintained, and used to enable the operation of the SAI's system of quality management and the consistent performance of high quality engagements
	20	human, technological, or intellectual resources obtained from external service providers are appropriate for use in the SAI's system of quality management and in performing engagements
		<insert additional or modify the above quality objective(s)>
Information and Communication	21	the information system identifies, captures, processes, and maintains relevant and reliable information that supports the system of quality management
	22	the organisational culture recognises and enhances the employees' responsibilities regarding knowledge sharing within the SAI
	23	relevant and reliable information about the system of quality management is communicated to personnel and engagement teams to enable them to understand and carry out their responsibilities within the system of quality management or engagements

Components	QO No.	Quality Objectives (QO)
	24	personnel and engagement teams communicate within the SAI when performing activities within the system of quality management or engagements
	25	relevant and reliable information about the system of quality management is communicated to stakeholders and other external parties
		<insert additional or modify the above quality objective(s)>

II. Quality Risks Management

Conditions and events, circumstances, actions or inactions related to the SAI and its audit engagements	Identification of Quality Risks (QR)			Assessment of Quality Risk			Risk Responses			
	QR No.	Description	Affected QO No.	Likelihood	Impact	Overall Risk Rating	Description of Response	Target Timeline	Assigned to	Implementation Status
				<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low Justification:	<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low	<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low				
				<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low Justification:	<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low	<input checked="" type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low				
				<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low Justification:	<input type="checkbox"/> High <input type="checkbox"/> Moderate <input type="checkbox"/> Low	<input type="checkbox"/> High <input checked="" type="checkbox"/> Moderate <input type="checkbox"/> Low				

Risk Management Committee:

Member 1

Member 2

Head of SAI